



# Intake Form

Date: \_\_\_\_\_

## I. Personal Information

*Are you a former CPT patient or a friend/family member of a former patient?  Yes  No*

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ May we leave a message? Yes No

DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Sex: Male / Female Marital Status: S / M / D / W

Work Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Tobacco use: Yes No Alcohol use: Yes No Vitamin D supplement: Yes No

Describe your usual exercise routine: \_\_\_\_\_

Primary Insured: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Employer: \_\_\_\_\_

Are you a former Capitol PT patient? Yes No A friend/family member/colleague of a former patient? Yes No

## II. Current Symptoms

Problem(s) you are here for: \_\_\_\_\_

What date (roughly) did your symptoms start? \_\_\_\_\_

What do you think started your symptoms? \_\_\_\_\_

Are your symptoms related to a work injury? Yes No Or a motor vehicle accident? Yes No

Symptoms are currently:  Getting better  Getting worse  Staying about the same

Come and go  Constant  Constant, but change with activity

Treatments so far for this problem (injections, chiropractic, etc.): \_\_\_\_\_

Have you had an X-ray, MRI, or other imaging for this problem? Yes No

If yes, please list, including date: \_\_\_\_\_

Have you ever had this before? Yes No If yes, when and how it was treated: \_\_\_\_\_

What is your personal goal for therapy? \_\_\_\_\_

### Body chart:

- Please mark **all** areas where you feel symptoms on the chart to the right

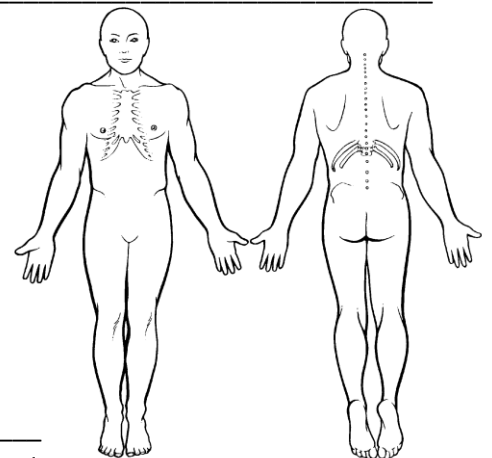
What makes your symptoms **better**? \_\_\_\_\_

\_\_\_\_\_

What make your symptoms **worse**? \_\_\_\_\_

\_\_\_\_\_

How are you able to sleep at night? Fine Moderate difficulty Only with medication



On the scale below, please mark the number which best represents the severity of your pain over the past 24 hours:



0 No Pain

1

2

3

4

5

6

7

8

9

10

Worst pain imaginable



SINCE YOUR SYMPTOMS BEGAN, have you noticed any of the following?

(Check all that apply)

- Fatigue
- Generalized muscle weakness
- Pain at night
- Leg swelling
- Weight loss/gain
- Difficulty maintaining balance when walking
- Changes in bowel or bladder function
- Changes in cognition
- None of these apply to me
- Numbness or tingling
- Falls
- Shortness of breath
- Heartburn/indigestion
- Difficulty swallowing
- Headaches
- Changes in appetite
- Heart palpitations
- Fever/chills/sweats
- Nausea/vomiting
- Abdominal pain
- Fainting
- Cough
- Chest pain especially with sweats
- Skin changes
- Other

III. Medical History: Have you ever been diagnosed with or do you have any of the following conditions?

(Check all that apply)

- Cancer
- Heart problems
- Chest pain/angina
- Circulation problems
- Blood clots
- Stroke
- Anemia
- Chemical dependency (i.e. alcoholism)
- Depression
- Anxiety
- Lung problems
- None of these apply to me
- Tuberculosis
- Sexually transmitted disease/ HIV
- Rheumatoid Arthritis
- Arthritis
- Bladder/urinary tract infection
- Kidney problems/infection
- Cholesterol high/low
- Thyroid problems
- Diabetes
- Osteoporosis
- Multiple Sclerosis
- Epilepsy
- Hepatitis
- Ulcers
- Liver problems
- Allergies/asthma
- Pacemaker
- Blood thinners
- Fibromyalgia
- Broken bones
- Recent infection /illness (explain)
- Other

Past surgical history (list & date): \_\_\_\_\_

Significant family medical history: \_\_\_\_\_

During the past month have you been feeling down, depressed, or hopeless? Yes No

During the past month have you been bothered by having little interest or pleasure in doing things? Yes No

Is this something you would like help with? Yes Yes, but not today No

Do you ever feel unsafe at home, or has anyone tried to hit or injure you in any way? Yes No

If you are over 65, how many falls have you had in the last 6 months? \_\_\_\_\_

Are you taking any medications? Yes No If yes, please list, or add a list you brought along to this paperwork:

Medication name: \_\_\_\_\_ Amount: \_\_\_\_\_ Dose: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IV. How did you hear about our clinic?

- My doctor's office
- I am a former patient
- Family/friend/colleague recommended
- My insurance company said you were in my network
- I did a search on the internet
- My trainer
- Other \_\_\_\_\_

Please tell us who we can thank for sending you our way: \_\_\_\_\_

**Consent to Treatment**

- 1. I have presented myself to this facility for therapy treatments and consent to the care (history, physical examination, treatment, etc.) that will be provided by my therapist.
- 2. I realize I have the right to refuse any treatments or procedures to the extent permitted by law. I acknowledge that the delivery of health care does not guarantee results of any treatments at this facility. I understand that information from any medical record(s) kept by this facility may be used for educational, administrative, and/or facility approved purposes when my personal identity will not be revealed.
- 3. I hereby authorize the release of medical information necessary to process my insurance and authorize payment directly to the provider of service. I am responsible for any services not covered by this authorization. I have read and fully understand the Patient Financial Responsibilities Form.
- 4. Worker's Compensation - I hereby authorize Capitol Physical Therapy to receive my records related to my work injury.

**Photo/Video Authorization**

I grant to Capitol Physical Therapy and its affiliated entities, and its representatives and employees (collectively the "Company") the right to take photographs and/or videos of me in connection with my participation in physical therapy services. I authorize the Company, to copyright, use and publish the same in print and/or electronically. I agree that the Company may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content and waive any right to compensation therefore. I understand that I may revoke this authorization but only in writing delivered to the clinic office manager. I understand that if I choose to revoke this Authorization, the revocation will not be effective for any uses and/or disclosures of my protected health information that have already been made in reliance on this Authorization.

Agree or  Decline

**Notice of Privacy Practices**

By signing this form, I acknowledge that Capitol Physical Therapy has made its' Privacy Notice available to me, which explains how my health information will be handled in various situations. I understand that I may discuss my

concerns and/or any questions I have concerning this Privacy Notice with Capitol Physical Therapy representatives.

**PT Benefits Provided by Your Insurance Company**

I acknowledge that my physical therapy benefits have been explained to me to my satisfaction. I understand that I am ultimately responsible for any copays, deductible(s), and/or co-insurance. I acknowledge that I should contact a representative of Capitol Physical Therapy if I do not understand my benefits, have questions regarding payment due, or if I am unable to provide payment for my services prior to receiving treatment.

In the unlikely event your account would be turned over to a collection agency you would be responsible for all filing, collection, and legal fees necessary to obtain full recovery of any unpaid balance due CPT. There will also be interest added to invoices with balances over 30 days.

I agree to allow CPT to file my Health Insurance should my worker's compensation, auto, or third party insurance deny the claim, exhaust the benefits, or fail in any way to pay the claim.

**Release of Information**

I authorize the following individuals to receive information regarding my diagnosis, treatment, and billing:

Name:	Relationship:

**Authorization**

I acknowledge, as indicated by my signature below, that I have read and fully understand this consent form. By signing this form, I am acknowledging my understanding of the "Notice of Privacy Practices" and authorizing persons listed on the Information Release to receive my health information.

Print Patient Name:

\_\_\_\_\_

Patient or Guardian Signature:

\_\_\_\_\_

CPT Employee Signature:

\_\_\_\_\_

Date of Authorization: \_\_\_\_\_



## APPOINTMENT CANCELLATION POLICY

All appointment cancellations must be made by 12:00 a.m., the night before your scheduled appointment. This can be done either in person, on the phone, or by leaving us a voicemail at the number listed below. If you do not cancel your appointment by 12:00 a.m., or if you do not show for your appointment, you will be charged \$25.00 regardless of whether or not you have received reminder(s) from our office.

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Signature

Date

VERONA CLINIC:	608-848-6628
MOUNT HOREB CLINIC:	608-437-0222
SUN PRAIRIE CLINIC:	608-318-1357